

## NDA

## Confidentiality Agreement of Non Disclosure.

In the discussions which are to take place and any correspondence which may be exchanged between us concerning in any visits which you may make in connection with those discussions, confidential or commercial information will be disclosed to me. I hereby undertake that:

- 1. Except in so far as I am authorised in writing by you, or any such information is at the time of such disclosure, or at any time thereafter and through no fault of my own becomes, public knowledge, I will not at any time make any use of, or disclose to any third party any of such information;
- **2.** I will not deliver to any third party or use, otherwise than with your consent, any of such information

## Viewing process, offering procedures and fees.

We expressly and kindly request that during any viewings, any questions and feedback are gathered promptly and addressed immediately through us thereafter.

It is agreed upon that to demonstrate interest and commitment a deposit of £500 will be paid to us at this stage of offering and retained by us in our designated "Clients Account" until the offer is agreed. If through no fault of your own, your offer is not accepted your deposit monies will be refunded to you. Upon successful agreement, the deposit monies paid will be deducted from your final sourcing fee (£3000) as described below.

It is further here agreed upon that at the stage of agreement for any transaction(s) to proceed with any property/properties and or opportunity/opportunities through any of our introductory agent partners or our business network contacts, our sourcing fee will be due and payable then and at this time. Any deposit monies paid at offering stage as described above will be deducted from this final amount.

These funds will be held in our designated "Clients Account" as stakeholder until the/these transaction(s) are complete and contracts have been signed/exchanged. These monies will then be retained as such as our fee and for our services rendered.

If for any reason the/these transaction(s) do not proceed to a successful completion(s) due to no fault of your own and a signed/exchanged contract is not obtained, any sourcing fees paid will be fully refunded to you within 5 working days.

We are a fully insured and compliant company and adhere to the strict guidelines set by the government bodies we are registered with and are bound by their codes of practice. Please see the following registration numbers accordingly.

Our compliance info PRS: PRS020232 ICO: ZA613644

PI & PL Insured with Tokio Marine HCC: PI20O860611 Mydeposits (Deposit Protection Scheme): M00708344